everblue®

Course Catalog 2021

Volume #2, Issue #1

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Everblue Training Institute
210 Delburg St
Davidson, NC 28036

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Institutional Name
Everblue Training Institute

Governing Body
Everblue Training Institute is governed by JCN Partners, Inc, a family-owned business equally owned and governed by brothers Chris and Jon Boggiano.

Officials
Chris Boggiano – Director, President, and Instructor
Jon Boggiano – Director, Secretary, and Instructor
Sid Bergstresser – Director & Chief Administrator
Sean Gray – BPI Program Manager
Jamie Zelenek-Hyre – Learning Management System Administrator

Faculty
Chris Boggiano – Cybersecurity & Solar Program
Jon Boggiano – Cybersecurity Program
Sean Gray – BPI Program Manager

Calendar

Legal Holidays

Jul 04	Independence Day
Sep 06	Labor Day
Nov 25	Thanksgiving Day
Dec 25	Christmas
Jan 01	New Year's Day
Jan 17	Martin Luther King Day
Feb 21	Presidents' Day
May 30	Memorial Day

Begin/End Dates

Everblue's first and last day of classes re on July 1, 2021 and June 30, 2022.

Policy/Regulations – Re: Leave

Absences & Class Cuts

Because of the short length of the courses offered by Everblue, each student is expected and strongly encouraged to participate in the entire course of which he or she is enrolled. Participants are expected to arrive on time for each course and stay through the duration of the day. In extenuating circumstances, the instructor will work with the student to make up time lost during the course. These situations are handles on a case-by-case basis. For all individuals with planned absences, please contact Everblue's customer service line to transfer into another course.

Make Up Work

In the event of an unanticipated absence, the instructor will work with the student to determine the best way to make up the time spent out of the class. This might include visiting another course, viewing pre-recorded webinars, participating in live webinars, or other means by which the instructor deems appropriate for making up lost instruction.

Tardiness

Students must attend at least 75% of course training to qualify as completing the program. Planned tardiness or early departures must be communicated to Everblue before the course begins. Students who miss more than 25% of the hours of any scheduled course may transfer to another course session -course transfer fees may apply.

Interruptions for Unsatisfactory Attendance

Students not in attendance for the first 25% of a course will be dismissed and not allowed to attend for the remainder of the course. Students not attending a course, not successfully completing a program, or not completing the appropriate make-up sessions within 14 business days of the completion of the course will be required to re-register, charged tuition, and attend the course again to earn a certificate of completion.

Policy/Regulations – Re: Enrollment

Enrollment Dates

Everblue operates short-term courses throughout the year. Students may enroll in an available course at any time.

Specific Entrance Requirements/Course(s)

Students must have completed high school or an equivalency program in order to enroll in Everblue's CompTIA A+, CompTIA Network+, CompTIA Security+. Students do not need a high school diploma or equivalency in order to enroll in BPI Infiltration & Duct Leakage (IDL), BPI Building Analyst (BA), and PV101 Solar PV Associate courses.

Policy/Regulations – Re: Standards of Progress

Grading System
Students must be present for at least 75% of class sessions in order to earn a certificate of completion.

Everblue's certificate of completion may serve as proof of one's attendance in a course.

This process works the same for Everblue webinar sessions that are pre-recorded; however, the student must complete additional required quizzes in order to validate his/her participation and attendance. The quizzes work in a pass/fail format, but if a student fails, he/she is given another opportunity to retest.

Minimum Satisfactory Grades
Everblue does not issue grades for its certificate courses and they are effectively pass/fail based on attendance and participation.

Conditions for Expulsion or Suspension for Unsatisfactory Grades or Progress
Students not in attendance for the first 25% of a course will be dismissed and not allowed to attend for the remainder of the course.

Description of Probationary Period (if any)
Students will be given 14 business days after the completion of their course to complete any make-up sessions.

Conditions of Reentrance for Students Dismissed for Unsatisfactory Progress
Students not attending a course, not successfully completing a program, or not completing the appropriate make-up sessions within 14 business days of the completion of the course will be required to re-register, charged tuition, and attend the course again to earn a certificate of completion.

Statement Re: Progress Records Kept & Furnished to Students (Transcripts)
Student education records are electronically maintained on Everblue's student registration database. Requests for these records can be made to:

Everblue - Registration & Records
210 Delburg St
Davidson, NC 28036
800-460-2575

Policy/Regulations – Re: Conduct (Student Conduct

Conditions for Dismissal for Unsatisfactory Conduct)

Everblue has adopted a Student Conduct Policy to protect the rights of students, faculty, and staff. This policy ensures that the Everblue community is one characterized by mutual respect, civility, and good citizenship. Everblue students, faculty, and staff are expected to accept and adhere to these high standards of personal conduct.

Academic Integrity

Everblue expects students to fulfill their academic obligations through honest and independent effort. Academic misconduct includes but is not limited to the following: knowingly furnishing false or misleading information, plagiarism in any form, willfully aiding another in any act of academic dishonesty, and/or any joint effort in examinations (unless authorized by the instructor).

Class Conduct

Students are expected to conduct themselves on campus and in class so others are not distracted from the pursuit of learning. Discourteous or unseemly conduct may result in a student being asked to leave the classroom. Some examples of classroom misconduct that will not be tolerated include, but are not limited to the following: disorderly conduct, harassment, verbal abuse, assault, interference with the educational opportunity of other students, and/or attending class under the influence of alcohol or other drugs.

Readmission

Students will be granted readmission upon request. Everblue administrative staff will give students the option to refund their entire tuition or to attend the same course in a different setting at no additional cost. All requests for readmission must be made in writing and mailed or hand delivered to 210 Delburg St, Davidson, NC 28036. Readmission requests can also be made via email (support@everbluetraining.com).

Detailed Schedule for Costs
Tuition, Fees, Books, Supplies, Tools, Student Activities, Lab Fees, Service Charge, Rentals, and Deposits

COMPTIA A+ PROGRAM						
MODULE, Term	CODE	NO.	TITLE	CONTACT HOURS	DATES	TUITION*†
1	CY	101	CompTIA A+	120	ROLLING, CAN START ANYTIME ONLINE; EXAM SCHEDULED BY APPOINTMENT	$2,999

COMPTIA NETWORK+ PROGRAM						
MODULE, Term	CODE	NO.	TITLE	CONTACT HOURS	DATES	TUITION*†
1	CY	102	CompTIA Network+	120	ROLLING, CAN START ANYTIME ONLINE; EXAM SCHEDULED BY APPOINTMENT	$2,999

COMPTIA SECURITY+ PROGRAM						
MODULE, Term	CODE	NO.	TITLE	CONTACT HOURS	DATES	TUITION*†
1	CY	103	CompTIA Security+	120	ROLLING, CAN START ANYTIME ONLINE; EXAM SCHEDULED BY APPOINTMENT	$2,999

BPI INFILTRATION & DUCT LEAKAGE PROGRAM						
MODULE, Term	CODE	NO.	TITLE	CONTACT HOURS	DATES	TUITION*†
1	BP	101	BPI Infiltration & Duct Leakage (IDL)	11.5	ROLLING, CAN START ANYTIME ONLINE; EXAM SCHEDULED BY APPOINTMENT	$949

			BPI INFILTRATION & DUCT LEAKAGE PROGRAM			
MODULE, Term	**CODE**	**NO.**	**TITLE**	**CONTACT HOURS**	**DATES**	**TUITION*[+]**
1	BP	102	**BPI Building Analyst (BA)**	25	**ROLLING, CAN START ANYTIME ONLINE; EXAM SCHEDULED BY APPOINTMENT**	**$1799**

			PV ASSOCIATE PROGRAM			
MODULE, Term	**CODE**	**NO.**	**TITLE**	**CONTACT HOURS**	**DATES**	**TUITION*[+]**
1	PV	101	**PV Associate**	40	**ROLLING, CAN START ANYTIME ONLINE; EXAM SCHEDULED BY APPOINTMENT**	**$799**

Tuition includes all textbooks and other study materials. No other payment is required for books, supplies, tools, student activities, lab fees, service charges, rentals or deposits.

Each Everblue course in this is aligned with an industry recognized credential. Cybersecurity and solar certification exams are administered by third party testing companies such as Pearson Vue or Castle Worldwide. BPI certification exams are proctored by Everblue staff. Our courses prepare you for the certification exam. For CompTIA certifications, there is an additional fee paid to the testing provider. You must contact Prometric, Pearson Vue or the corresponding testing provider to take a certification exam. For BPI and Solar certifications, exam fees are included in the program's tuition.

Policy/Regulations – Re: Refund

Refunds will be based on the amount paid by the student at the time of withdrawal, not the total cost of the course. The decision to grant a refund is based on the schedule set forth below:

Refund of Unused Portions of Tuition, Fees, etc.

if student does not enter course;

A 100% refund will be granted to students who request to cancel prior to the start of their Everblue course or program.

A 100% refund may be granted to students who register for a course that has been canceled. Students who meet these criteria must submit an official refund request by email to an Everblue customer support representative. Otherwise, Everblue representatives will arrange for the student to be transferred to a future offering of the course.

if student withdraws from course;

A 75% refund will be granted to students who request to cancel prior to completing no more than 25% of their Everblue course or program.

if student is discontinued

A refund will not be granted to students who request to cancel after completing more than 25% of their Everblue course or who fail to complete their course.

Description of Facilities

Space

Everblue operates out of The Hurt Hub @ Davidson College. In 2014, Davidson College President Carol Quillen approached Everblue founders Chris and Jon Boggiano about renovating a defunct textile mill the college had purchased. Chris and Jon worked with the college staff and faculty to get buy-in from the Board of Trustees, raise funding from donors, and design the building. Everblue's team moved into the building when it opened on July 1, 2018.

Facilities

The Hurt Hub @ Davidson College offers a mix of work & study spaces and is meant to be an innovation hub for the greater Charlotte area by bringing together students, faculty, and the local entrepreneurial community. The building itself contains a variety of class/conference room options to accommodate groups from 4-6 people all the way up to 100+ person events. There is also ample space for individual students to study should they wish to do so.

Equipment

Students will need a laptop computer. All printed course materials will be provided for them. No other equipment is required.

Course Outline

Everblue's three cybersecurity programs are challenging, part-time programs that take a multidisciplinary approach to attaining proficiency in IT, networking, and modern information security.

Throughout the courses, you will gain experience with a host of popular tools such as Wireshark, Kali Linux, Metasploit, Nessus, and more. In addition, students will learn skills applicable to certifications such as the CompTIA A+, CompTIA Security+, CompTIA Network+, which can enhance desirability and employability in today's job market. You will also learn methods, techniques, and best practices for convincingly conveying the severity of the risks facing an organization's security posture.

Subjects/Units, Approximate Duration of Time, and Clock Hours

CYBERSECURITY, BPI, AND SOLAR PROGRAMS						
COURSE	TITLE	CONTACT Hours	Credit Hours	TOTAL COST	Credit Hours	Lab, Shop, Clinical, Work Experience
CY101	CompTIA A+	120	N/A	$2999	N/A	N/A
CY102	CompTIA Network+	120	N/A	$2999	N/A	N/A
CY103	CompTIA Security+	120	N/A	$2999	N/A	N/A
BP101	BPI Infiltration & Duct Leakage (IDL)	11.5	N/A	$949	N/A	N/A
BP202	BPI Building Analyst (BA)	25	N/A	$1799	N/A	N/A
PV101	PV Associate	40	N/A	$799	N/A	N/A

Credit Hours/Credit Hour Equivalent
Everblue's does not offer credit hours for any of its programs.

Type of Skill to be Learned

Course	Course Description	Course Objectives (List)
CY101 CompTIA A+	The CompTIA A+ certification is the essential computer technician credential, and is required by over 100 leading employers. This course helps you prepare and practice so you can approach the exam with confidence, and pass with flying colors. This course is your complete solution for A+ exam preparation. Covering 100% of Exam Core 1 220-1001 and Exam Core 2 220-1002 objectives, this course gives you everything you need to ensure that you not only understand the basics of IT, but that you can demonstrate your understanding effectively. This course has been updated to reflect the exam's new focus.	• Master the basics of hardware, software, and peripherals • Understand and troubleshoot network connectivity issues • Install and configure Windows, iOS, Android, Apple OSX, and Linux operating systems
CY102 CompTIA Network+	Knowing how to install, configure, and troubleshoot a computer network is a highly marketable and exciting skill. This course first introduces the fundamental building blocks that form a modern network, such as protocols, topologies, hardware, and network operating systems. It then provides in-depth coverage of the most important concepts in contemporary networking, such as TCP/IP, Ethernet, wireless transmission, and security. After attending this course, you will be prepared to select the best network design, hardware, and software for your environment. You will also have the skills to build a network from scratch and maintain, upgrade, and troubleshoot an existing network. Finally, you will be well prepared to pass CompTIA's (the Computing Technology Industry Association's) Network+ certification exam. This course explains concepts logically and in a clear, approachable style. In addition, concepts are reinforced by real-world examples of networking issues from a professional standpoint. Each lesson opens with an On the Job story from a network engineer. View our CompTIA Network+ course outline below for detailed course lessons.	• Identify basic network theory concepts and major network communications methods. • Identify the major types of network implementations. • Identify TCP/IP addressing and data delivery methods. • Analyze routing and switching technologies. • Implement network security. • Identify the components of a WAN implementation. • Identify the components used in cloud computing and virtualization.

CY103 CompTIA Security+	The CompTIA Security+ class will provide students with the knowledge and skills required to identify risk, to participate in risk mitigation activities, and to provide infrastructure, application, information, and operational security. In addition, the successful candidate will apply security controls to maintain confidentiality, integrity, and availability, identify appropriate technologies and products, troubleshoot security events and incidents, and operate with an awareness of applicable policies, laws, and regulations. The course is designed to help you prepare for the CompTIA Security+ SY0-401 Certification Exam.	- Compare and contrast attacks. - Compare security controls. - Use security assessment tools. - Explain cryptography concepts. - Implement identity and access management controls. - Implement a secure network architecture. - Install and configure wireless and physical access security. - Deploy secure host, mobile, and embedded systems. - Explain risk management and disaster recovery concepts. - Describe secure application development concepts. - Explain organizational security concepts.

BP101 BPI Infiltration & Duct Leakage (IDL)	The BPI IDL Certification prepares you to comply with mandatory state building codes that require blower door and duct leakage testing from a certified third party. We will teach you everything you need to know to successfully set up and operate this equipment.	• Setup and operate blower door equipment in a single-family residential home setting. • Setup and operate duct blaster equipment on a forced air system in a single-family residential home setting. • Verify the air tightness of a home and forced air system.
BP102 BPI Building Analyst (BA)	Learn how to perform whole-house energy efficiency inspections, identify problems at their root cause, and prescribe and prioritize solutions based on building science. The BPI Building Analyst Certification is nationally recognized and will set you up with the skills to take your business to the next level.	• Understand of principles of energy, basics of heat, moisture and airflow, and building structural elements. • Develop a working knowledge of the common energy, air quality, and comfort problems in homes. • Plan, establish and manage the energy auditing process. • Operate blower door equipment in a single-family residential home.

PV101 PV Associate	This entry-level solar energy training course is designed to help individuals understand the fastest growing form of power generation in the world - solar photovoltaic (PV) power.	• Understand the types of PV systems available. • Know the trends driving the growth of the solar industry. • Appreciate the advantages and disadvantages of solar PV. • Learn the basics of PV system sizing, electrical concepts, and solar energy principles. • Know the basic PV system components. • Explain the latest National Electrical Code requirements for Solar PV.

Policy/Regulations Re-Granting Credit
Previous Educational Training

None of the courses in Everblue's programs are for-credit.

If a student has previously earned the industry recognized credential corresponding to any of our courses, they are not required to take that course. There are no prerequisites to take any of the courses in this catalog.